

**Toronto Real Estate Board
Past President's Scholarship 2019 Application Form**

Four (4) Scholarships are awarded annually. One first place winner from each of the two (2) essay topics (see 4 a. below) will be awarded \$5,000.00 each, and one second place winner from each of the same two (2) essay topics (see 4 a. below) will be awarded \$2,500.00 each, for a grand total of \$15,000.00 annually.

Eligibility Requirements

- 1) This scholarship is applicable to students in their final year of an Ontario secondary school who are pursuing post-secondary education after graduation, for example, college, university, or a trade school. Students must currently reside in the province of Ontario and be registered with a secondary school within the province. Applicants must also be a Canadian citizen or have been given permanent resident status. Applicants applying to a post-secondary school outside of Ontario (or even Canada), are still eligible for the scholarship.
- 2) Applications must be submitted via email at scholarships@trebnet.com, in person, or mailed to the following address and postmarked on or before **11:59 p.m. on Friday, March 22, 2019**:

Toronto Real Estate Board
Attention: Helen Leung, Communications & Government Affairs Dept.
1400 Don Mills Road
Toronto, ON M3B 3N1

- 3) Applicants must have a record of academic achievement and possess a range of leadership qualities and community involvement experience.
- 4) **Applicants must complete the Personal Information section (Page 3) of this application form, and submit it together with the following documents:**
 - a. A written essay (minimum of 1500 words, typed and double-spaced) on one of the following subjects:
 - i. What is the "missing middle" in housing, and do you think it will impact the issues facing the GTA real estate marketplace?
 - ii. Do you think home ownership will be attainable for you in the future? Why or why not?

If applicable, citations must be present; however, they are not included in the word count. The style of citation is your choice, for example, MLA or APA.

- b. A detailed resume outlining academic achievements, work experience, volunteer work, and extracurricular activities.
 - c. Two (2) brief letters of reference (including current contact information for each reference). The resume and letters of reference may be in paragraph, chart, bullet point, etc., format.
 - d. A current academic transcript from all secondary schools attended. (Photocopies or scans of transcripts are sufficient as they will not be returned.)
 - e. A photocopy or scan of offer(s) of admission to a post-secondary institution(s).
- 5) You may enter one essay for each topic; however, one person cannot be awarded more than one scholarship. Duplicate and incomplete submissions will not be considered. If you are submitting an essay for each topic, only one application is required. All application materials must be submitted in one email/mailed/drop off. (Email submissions will receive a one-time confirmation.) Submissions can be individual PDFs, Word documents, etc., or one file, for example, a single PDF.

- 6) All answers must be submitted in English. Answers in other languages will not be read or considered.
 - 7) All contact information including applicant and secondary school names will be removed from all documentation presented to the judges.
 - 8) **Only the four (4) scholarship award recipients will be contacted via telephone before June 1, 2019 concerning the status of their application. All other applicants will be contacted via email after June 1, 2019.**
 - 9) A scholarship award of \$5,000.00/not to exceed \$5,000.00 will be paid to each first place award recipient and a scholarship award of \$2,500.00/not to exceed \$2,500.00 will be paid to each second place award recipient prior to the start of the first semester of post-secondary studies.
 - 10) The decision of the judges is final and is not subject to an appeal.
 - 11) Please note that if any information provided by the applicant is determined by The Toronto Real Estate Board to be inaccurate or misleading, The Toronto Real Estate Board may cancel or revoke any grant, if awarded, in its sole discretion and the applicant will be required to reimburse The Toronto Real Estate Board for the full amount of the grant, if paid.
 - 12) Recipients of the scholarship awards must agree to:
 - Sign a use and disclosure consent form, and/or provide consent via an email to:
 - Permit the use of their name/image/essay/secondary school name, etc., to be used for promotional purposes by The Toronto Real Estate Board; and,
 - Freely participate in up to six (6) hours of promotional events on behalf of The Toronto Real Estate Board.
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PERSONAL INFORMATION

Although your social insurance number is not required in order to consider your application, we may request that you provide this information to the Toronto Real Estate Board in the event that you are selected to receive the scholarship, at which time, The Toronto Real Estate Board may be required to report the award to Canada Revenue Agency (CRA).

Please review the "Consent to collect, retain and use my personal information" clause that follows. If you agree to The Toronto Real Estate Board using the information contained in your application form for the purposes set out in that clause, please sign and date the application form where indicated.

Surname	Given Name	Middle Name
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Residence Address	City or Town
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Province	Postal Code	Telephone Number	Email Address
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Name of Secondary School	City	Telephone Number	Fax Number
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Where did you hear of the scholarship?

- At my school From a parent or friend Through the media
 Other _____ (please specify)

I hereby certify that the information I have provided in this application and in the enclosed documents is complete and true in all aspects. I am aware that if any of the information I have provided is determined by The Toronto Real Estate Board to be inaccurate or misleading in any way, the grant of any award to me may be revoked and cancelled by The Toronto Real Estate Board in its sole discretion. I understand that this scholarship, if awarded to me, will be paid only upon proof of acceptance at a post-secondary institution.

Consent to collect, retain and use my personal information

I understand and hereby consent to The Toronto Real Estate Board collecting, retaining and using the information provided in this application form for the purposes of considering me for a scholarship award and The Toronto Real Estate Board, announcing to its Members and the general public that I am a scholarship award winner, if that is the decision of the judging panel and for the promotional purposes of The Toronto Real Estate Board and of the Award program. I further understand that, if my application is accepted for a scholarship, I may be required to provide my social insurance number in order that I may receive the award, as this information may be required by The Toronto Real Estate Board for reporting the scholarship award to Canada Revenue Agency (CRA). In the event that my application is selected, I hereby consent to my photograph and information contained in this application being disclosed in the media to announce that I am a scholarship recipient. If my application is not approved for a scholarship, the application form provided will be destroyed.

Student Name (Please Print)	Student Signature	Date
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Parent/Guardian Name (Please Print) (If applicant is 17 years of age or younger)	Signature	Date
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All application materials will be kept strictly confidential. The information provided in this application will be used by The Toronto Real Estate Board employees and the judging panel to select the four (4) successful scholarship recipients. Applications will be retained for a period of six (6) months after the date the scholarships are awarded and then destroyed.

Your personal phone number, mailing address and/or email may be used by the Toronto Real Estate Board to contact you. This information will not be shared, distributed or sold to any third party. Should you be awarded a scholarship, information from your application will be used in the media to publicize your win and the award.

Essays will be judged on the following criteria:

- Knowledge of the topic
- Grammatical accuracy and organization of essay
- Originality in approach and treatment of topic
- Ability to establish a coherent, convincing response to the topic
- Adherence to format and length rules.

Note: A minimum scoring standard is in effect. If this minimum standard is not met, the Toronto Real Estate Board has the right to not award any or all of the four (4) scholarships.

Application Package Checklist

- Completed Personal Information (Page 3) section of this application form
- Essay (minimum 1500 words, typed and double-spaced), including citations (these are not included in the word count), in Word or PDF format
- Detailed resume
- Two reference letters
- Current academic transcript(s)*
- Offer(s) of admission to post-secondary institution(s)*

Completed application package must be **postmarked, emailed, or delivered in person on or before 11:59 p.m. on Friday, March 22, 2019. All application materials must be submitted together. (Email submissions will receive one automatic reply confirmation.)**

**photocopies or scans are sufficient*

All scholarship enquiries should be directed to Christine Shallhorn at cshallhorn@trebnet.com or 416-443-8146.